

LIBRARY ADVISORY BOARD MINUTES

June 29, 2020, 5:30 p.m.

Members Present: Anne West, Chair, G.K. Sharman, Beverly Courtney, Raychel Garcia, Jeannine Ellenson
Absent: Margie Wells, Vice Chair – No longer on board, Beverly Courtney –No longer on board, Susan Kellicut –absent.

Members of the Public:

Staff: Christine Patten, Library Services Division Manager

- 1) Ms. West called the meeting to order at 5:35 p.m. and noted that there was a quorum for the June 29, 2020 Library Advisory Board Meeting. The motion was made to accept the official minutes from January 27, 2020 by Ms. Wells which was seconded by Ms. Ellenson, and approved by unanimous vote.
- 2) Ms. Patten provided an update on the Library reopening in May 12, 2020 and Covid 19 social distancing measures.
- 3) Ms. Patten reported that the Library's new Curbside delivery is very popular. The curbside pickup server over 900 people in the first week. The service is offered at all branches now, and is continuing now the library branches are open, seven days per week with full hours.
- 4) During the time the Library was closed from mid-March to mid-May, the Library began offering story programs on Zoom and Adult Programs.
- 5) Ms. Patten reported that there will be a budget work session on June 30th. The county is expecting to have a loss of revenue and the proposed budget for FY 20/21 will have some cuts.
- 6) The county has a hiring freeze in place and only positions deemed critical will be filled. The county is not planning to layoff or furlough employees.
- 7) Ms. Patten reported that Virginia Howerton, the Public Services Manager is retiring July 1, 2020.
- 8) Following a fire inspection and the Central Branch closing, the Friends of the Library have started efforts to remodel the bookstore to meet fire code and meet social distancing guideline. They don't have a re-opening date.
- 9) The Library Advisory Board discussed the open Library Advisory Board positions. Margie Wells may have reached the end of her term but wasn't notified by the County Commissioner. Beverly Courtney has resigned from the board.
- 10) Ms. Patten reported that the new Teen Area project at the Central is moving forward now. There were delays due to the pandemic and supply chain issues.
- 11) The county has hired a contractor to review of Library Impact Fees and other county impact fees. The Library Impact Fees have not been evaluated in many years. It isn't clear if the review will an increase in the Library Impact Fees due to the lack of expansion of the library system during this time.
- 12) Good of the Order
- 13) Ms. West inquired about the staff and how they were handling the demands and concerns from the pandemic. Ms. Patten told the Library Advisory Board about the Casselberry Deputy who tested positive and had contact with some staff member, who were then tested. The

Central Branch was closed for part of a day and the building was disinfected following the report on the deputy.

- 14) Adjournment- Ms. West adjourned the meeting at 6:25 PM.
- 15) Next Library Advisory Board meeting is scheduled for July 27, 2020.